



Installation of an Amazon Locker on Campus

Project Information

Sponsor(s)	John Hargy
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Project Summary/Details	Currently, Amazon packages for students are routed through centralized PO Boxes and then distributed via the university's internal mail system. Instead of Amazon handling the final delivery, the USPS completes it, adding extra steps to the process. As a result, packages take longer to reach students due to both USPS processing and delays within the campus mail system. An Amazon Locker is a secure, self-service kiosk where customers can pick up or return Amazon packages at their convenience. Installing an Amazon Locker on campus will offload mailroom volume, shorten delivery cycle time, and improve student satisfaction. Hosting is free for eligible sites; Amazon provides hardware, installation, and customer support. Hosts provide a compliant location with clear access (and for outdoor units, basic site prep). A fast-track timeline typically runs 8-12 weeks from application to functional unit. Potential campus sites include the Bietz center at the location of the former campus book shop or outside the Village Market. Shipments to an indoor location could be made exclusive to Southern students and staff whereas an outdoor location would be publicly accessible to all.
Estimated cost	~\$0
Timeframe	By end of semester Fast-track timeline runs 8-12 weeks for Amazon
Others involved	Justin Brooks - Director of Purchasing Service Justin Moore - Associate Vice President, Financial Administration Lisa Hall - Dean of Students/Director of Residence Life Joey Tolbert - Facilities Manager, Bietz Center for Student Life